



**WARWICK TOWNSHIP
PARKS and RECREATION DEPARTMENT**

PAVILION RENTAL FREQUENTLY ASKED QUESTIONS
(updated 11/22/22)

Starting January 1, 2023, ALL private pavilion rentals will be completed on-line at the Parks and Recreation website at www.warwickrec.com.

How do I find out if a date is available?

You can go to www.warwickrec.com. Hover over “Facilities” and click on “Calendar”. Once at the calendar, choose your location from the drop-down menu and check the month you are looking for. There is a limit of 2 rentals PER DAY.

Where are the forms to reserve a pavilion?

There are no longer any forms needed for private pavilion rentals. Everything will be completed on-line at the Parks and Recreation website at www.warwickrec.com. Forms will still be used for GROUP rentals which include day cares, schools, summer camps, church groups, etc.

What do I need to do to finalize a pavilion rental?

Follow the instructions on the website to make your reservation and pay for your permit.

What is the cost to rent a pavilion?

The fee is \$40 per hour for residents of Warwick Township and \$60 per hour for non-residents. There is no longer a security deposit required for rentals.

If I rent a pavilion, is my rental the only group allowed to use the pavilion?

Although you have a permit, the parks are all public facilities, and you are responsible for self-policing the pavilion during your scheduled rental. MAKE SURE YOU BRING A COPY OF THE PERMIT THE DAY OF THE RENTAL.

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What pavilions can be rented?

Community Park has two pavilions. The Large pavilion is near the playground. The Small pavilion is near the hockey rink. Both pavilions have electric available. Bathrooms on-site.

Memorial Park has one pavilion. The pavilion has electric available. Bathrooms on-site.

Hampton Chase Park has one pavilion. No electric. Port a pot.

Guinea Lane Park has one pavilion. No electric. Port a pot.

What are the capacities of each pavilion?

Community Park Large Pavilion – 75 people

Community Park Small Pavilion – 60 people

Memorial Park Pavilion – 60 people

Hampton Chase Park Pavilion – 25 people

Guinea Lane Park Pavilion – 25 people

Is there a time limit for rentals?

There is no limit to how long you can rent a pavilion. Rental times start at 9am and end at 9pm. Each rental receives a ½ hour buffer before and after for set-up and clean-up. This buffer is built in to avoid bottleneaking between rentals. There is a limit of 2 rentals PER DAY.

What happens if it rains the day of my rental?

The first option is to try and re-schedule with you for a different date. If we cannot reschedule, you will be issued a full refund for the rental at the discretion of the Director of Parks and Recreation.

Is there a group rental policy?

Yes, there is a group rental policy. Due to the enormous popularity of the parks and the large number of requests from various organizations to bring groups to the park, the Township has implemented designated group days, times and use guidelines. For further information, please speak directly to the Parks and Recreation Department.